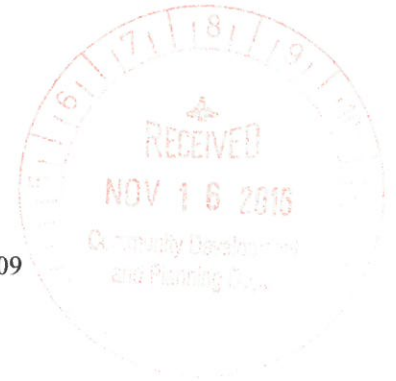


**HULL PLANNING BOARD**  
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**June 8, 2016**



**Members Present:** Harry Hibbard, Chair; Joseph Duffy; Jeanne Paquin; Jason McCann, Nathan Peyton [8:10 p.m.]

**Members Not Present:** Stephen Flynn

**Staff Present:** Robert Fultz, Director of Community Development & Planning

**7:35 p.m.** Hibbard called the meeting to order.

**Minutes:** 5/11/16

The board approved the minutes of the meeting of May 11, 2016, with amendments as noted.

<b>Motion</b>	Paquin	Motion to approve minutes of May 11, 2016, with correction.
<b>Second</b>	Duffy	
<b>Vote</b>	Unanimous	

**Community Preservation Act: Next steps, guidance from counsel**

Hibbard noted that at its last meeting the board had decided ask Town Counsel James Lampke for clarification on whether the CPA falls under the board's official responsibilities. If not, the board can inform and education about the CPA, but not offer its opinion. Hibbard has contacted Lampke on this matter and Lampke said that he will have the information by the board's June 22 meeting. The board will wait until that time to take further steps.

**Member appointment process**

Fultz stated that the advertisement for amember to fill the vacant seaton the board has been published in the Hull Times, and applicants will be interviewed at a joint meeting of the Planning Board and Board of Selectmen. Hibbard noted that Steve White had expressed an interest in the appointment, and Paquin said that she thought that he had applied. McCann said that Kiley Clapper, whose application has been received, has lived in town for several years, works at MIT, has relevant experience, and is interested in getting more involved in the town. Fultz will check with the selectmen on when the joint meeting can be held.

**Hiring Process for Director of Planning and Community Development**

Fultz explained that applications for Director of Planning and Community Development are due on June 14, but Town Manager Philip Lemnios will be going on vacation on June 23. The selection committee will consist of Lemnios, a member of the Planning Board, and a member of the Board of Selectmen. Fultz said that his last day is July 14 and that following his departure, Sarah Clarren will assume some of his duties until a replacement is hired. He expressed his confidence in her and said that he has been extremely impressed by her work. McCann said that he knows someone who might be interested in the position.

Hibbard said that he was willing to be on the selection committee. Duffy suggested that there be an alternate as well.

<b>Motion</b>	McCann	Motion for Harry Hibbard to be the interim committee member on the selection committee, with Jean Paquin being the alternate interim member in the event that Harry Hibbard cannot fulfill his selection committee duties.
<b>Second</b>	Duffy	
<b>Vote</b>	Unanimous	


**Other Business/Comments:**

Fultz asked if the members had received the drafted guidelines for site plan review. Duffy said that he had gone through it thoroughly. McCann asked that it be put on a future agenda for discussion.

Hibbard asked about the status of the HRA RFP. Fultz said that the preliminary committee for hiring a real estate marketing consultant has made its decision and will make its recommendation to the full HRA membership on June 13. The HRA will make its formal selection at that time. Fultz said that the marketing consulting firm had indicated that it would take 30-45 days to get the land development RFP out, 2-3 months to allow developers to respond, and a couple of months to review. He said that it would probably be January before they had a developer on board. He noted that the real estate marketing firm is the key hire, as it could have a world-wide reach.

Peyton was present at the end of the meeting and Hibbard updated him on the discussions that had been held.

**At 8:20p.m. the Board voted unanimously to adjourn, on a motion by Paquin, seconded by Duffy.**

Minutes approved:  Date: November 16, 2016

**The following documents were submitted and are part of the official records:**

- Planning Board agenda for June 8, 2016
- Email from Nancy Allen regarding advertisements and job description for Planning and Community Development Director
- Email from Robert Fultz regarding selection committee for hiring Planning and Community Development Director